



VIENNA 2023 EAGE

5 – 8th June 2023
Vienna, Austria



84th EAGE Annual Conference & Exhibition

WORLDWIDE SHIPPING INSTRUCTIONS

Deadlines

AIR FREIGHT to UK (LONDON HEATHROW)
AIR FREIGHT to Vienna

Thursday 18th May 2023
Monday 29th May 2023

ROAD FREIGHT to UK for consolidation
ROAD FREIGHT to Vienna warehouse

Thursday 18th May 2023
Tuesday 30th May 2023





VIENNA 2023 EAGE

5 – 8th June 2023
Vienna, Austria



84th EAGE Annual Conference & Exhibition

1. DOCUMENTATION REQUIREMENTS

For shipments outside of EU, please note the following information:

For TEMPORARY IMPORT consignments please raise an ATA Carnet for your shipment if possible.

For FULL IMPORT (CONSUMABLE) items please raise a commercial invoice and have it approved by Meritex before shipping.

If you are sending directly to Vienna, please note TEMPORARY and FULL IMPORT goods must be packed separately.

Commercial Invoice for the goods sent to UK for consolidation must be addressed to:

Meritex International Freight Services Ltd
The Coach House, 20 Northernhay Street
Exeter, Devon
EX4 3ER
United Kingdom
FOR: EAGE 2023 / Exhibitor / Hall & Stand Number

Commercial Invoice for the goods sent to Vienna must be addressed to:

Please contact Meritex directly for this information.

DHL Freight – Global Event Logistics
Trabrennstr. 5 / DHL office container in front of hall A/B
A-1020 Vienna Fairground
Attn.: Mr. Hausmeister tel.: +43 (0)1 728 31 60
FOR: EAGE 2023 / Exhibitor / Hall & Stand Number

Important: T1 issuance for returning goods will be subject to value of the goods and final consignee verification. Please contact Meritex for more information.

Please send any documents to Meritex International Ltd prior to shipping for approval.



84th EAGE Annual Conference & Exhibition

2. DIRECT DELIVERY TO VENUE VIENNA FOR FULL TRUCK LOADS OF STAND FITTINGS

Consignee for CMR:

DHL Freight – Global Event Logistics
Trabrennstr. 5 / DHL office container in front of hall A/B
A-1020 Vienna Fairground
Attn.: Mr. Hausmeister tel.: +43 (0)1 728 31 60
FOR: EAGE 2023 / Exhibitor / Hall & Stand Number

Important: Please send CMR copy and vehicle details in advance to Meritex International.

3. DIRECT AIR FREIGHT TO UK

Please send shipment on a freight prepaid basis.

Consignee for AWB:

Meritex International Freight Services Ltd
FOR: EAGE 2023 / Exhibitor / Hall & Stand Number
C/o Perform Logistics
Unit 3, Coln Industrial Estate
Old Bath Road, Colnbrook
Slough, Berkshire, SL3 0NJ

Notify: Meritex International Ltd / Tel: +44 (0) 1392 454 999 / Email: dan@meritex.co.uk

Important: Please send us AWB copy, flight details, copy of invoice / ATA Carnet / packing list in advance.

4. DIRECT AIR FREIGHT TO VIENNA

Please send shipment on a freight prepaid basis.

Consignee for AWB:

DHL Freight – Global Event Logistics
Trabrennstr. 5 / DHL office container in front of hall A/B
A-1020 Vienna Fairground
Attn.: Mr. Hausmeister tel.: +43 (0)1 728 31 60
FOR: EAGE 2023 / Exhibitor / Hall & Stand Number

Important: Please send to Meritex International AWB / Express BL copy, flight/sailing details, copy of invoice / ATA Carnet / packing list in advance.



VIENNA 2023 EAGE

5 – 8th June 2023
Vienna, Austria



84th EAGE Annual Conference & Exhibition

5. ROAD FREIGHT TO UK consolidation warehouse

If you wish to consolidate your freight in our UK warehouse for Meritex to arrange on-forwarding to Vienna, please send shipments to below consolidation point.

Please consign delivery note / CMR to:

Meritex International Freight Services Ltd
c/o Perform Logistics
FOR: EAGE 2023 / Exhibitor / Hall & Stand Number
Unit 3, Coln Industrial Estate
Old Bath Road, Colnbrook
Slough, Berkshire, SL3 0NJ
United Kingdom

Important: Please send us CMR copy, copy of invoice / ATA Carnet / packing list in advance.

6. ROAD FREIGHT TO VIENNA consolidation warehouse

Please consign CMR to:

DHL Freight – Global Event Logistics
Trabrennstr. 5 / DHL office container in front of hall A/B
A-1020 Vienna Fairground
Attn.: Mr. Hausmeister tel.: +43 (0)1 728 31 60
FOR: EAGE 2023 / Exhibitor / Hall & Stand Number

Important: Please send us CMR copy, copy of invoice / ATA Carnet / packing list in advance.

7. COURIER DELIVERIES

All courier shipments must be sent on freight prepaid / Delivered Duty / VAT paid basis, including customs clearance and charges. Goods that are sent 'Freight collect' will not be accepted unless requested in advance.

Please be aware that courier shipments above a certain weight and value cannot be customs cleared by the courier companies therefore a commercial invoice must travel with the goods for the import formalities, please refer to section 1 and the Tariff for more information.





VIENNA 2023 EAGE

5 – 8th June 2023
Vienna, Austria



84th EAGE Annual Conference & Exhibition

Please refer to the Tariff for **courier delivery charges**.

Consignee:

DHL Freight – Global Event Logistics
Trabrennstr. 5 / DHL office container in front of hall A/B
A-1020 Vienna Fairground
Attn.: Mr. Hausmeister tel.: +43 (0)1 728 31 60
FOR: EAGE 2023 / Exhibitor / Hall & Stand Number

Please note: If you send your shipment by courier, Meritex will not be responsible or liable for non-delivery, delays, or additional charges incurred.





VIENNA 2023 EAGE

5 – 8th June 2023
Vienna, Austria



84th EAGE Annual Conference & Exhibition

TERMS OF PAYMENT

Unless credit terms have been agreed, all handling services must be paid for in full before delivery, by either cash or credit card onsite.

For all enquiries, please contact:

Meritex International Freight Services Ltd
The Coach House
20 Northernhay Street
Exeter
Devon
EX4 3ER
United Kingdom



Tel: +44 (0) 1392 454999
Fax: +44 (0) 1392 454998

Contact: Dan Sweet dan@meritex.co.uk
Rasa Margyte rasa@meritex.co.uk

Directors: HRF Osborne, PA Saunders. Registered in England No: 3617385. VAT no. 717 790214. Registered Office: Meritex International Freight Services Ltd, The Coach House, 20 Northernhay Street, Exeter, Devon, EX4 3ER, UK. All business is transacted subject to the standard trading conditions of the British International Freight Association (2005 edition), a copy of which is available on request.

